



### THINGS WE DON'T WELCOME AT SCHOOL!

Please don't allow your child to bring expensive toys and **electronic games** to school. We are unable to accept any responsibility for their safe keeping and intact return!

While we would prefer that students do not bring **mobile phones** to school, we understand that there are times when it is necessary for independent travelers to carry phones to and from school. We ask that any student with a mobile phone hands it into the office on arrival and collects it at the end of the day.



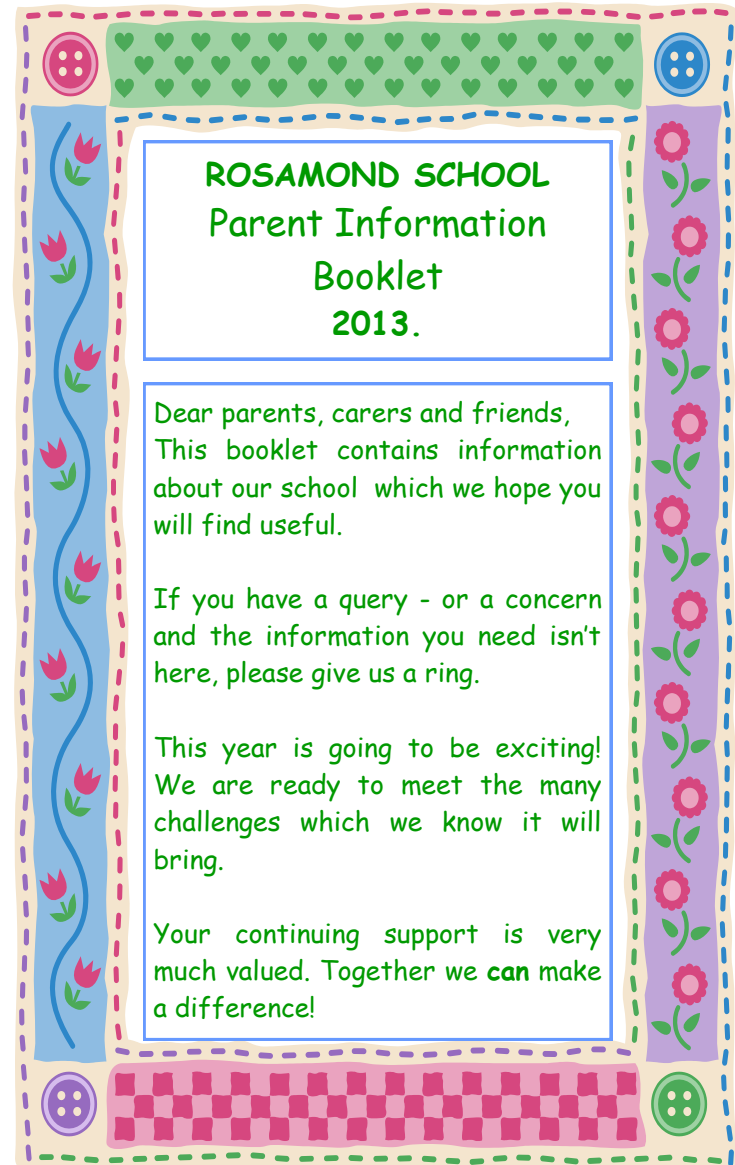
### TRANSPORT:

Students are transported to and from school by bus or taxi by the Department of Education. This service is provided at no cost to parents.

To ensure the system runs smoothly, we ask you to:

- Contact the bus company if your child is going to be absent.
- Ensure your child is at the designated pick up point at least five minutes before the nominated time.
- Ensure someone is waiting to receive your child when he/she is dropped off in the afternoon.

Students who misbehave whilst travelling - **may**, at the Principal's discretion, be banned from accessing the bus.



## ROSAMOND SCHOOL Parent Information Booklet 2013.

Dear parents, carers and friends,  
This booklet contains information about our school which we hope you will find useful.

If you have a query - or a concern and the information you need isn't here, please give us a ring.

This year is going to be exciting!  
We are ready to meet the many challenges which we know it will bring.

Your continuing support is very much valued. Together we can make a difference!

## ROSAMOND SCHOOL CONTACT INFORMATION 2013.

### Administration:

Kate Christensen	Principal
Rob Klemm	Assistant Principal
Liz Round	Business Manager

### Contacts:

School Phone	03 93184511
School Fax	03 9317 7604
School email	Rosamond.ss@edumail.vic.gov.au
Kate's mobile	0407 355 691
Rob's mobile	0419 136 992

### MEDICATION:

This school has a written policy on the storage, handling and dispensing to students of prescription medication. It is available on request.

We ask parents of students who are medicated to :

- provide the school with a 'reasonable' supply of tablets in the original bottle or packet which bears the pharmacist's instructions.
- deliver their child's medication to the office themselves if it is at all possible - otherwise hand it to the bus supervisor.
- notify the school in writing if there are any changes to their child's medication regime.



### SCHOOL UNIFORM:

The Rosamond School uniform consists of a dark navy track suit, with a long or short sleeved polo shirt underneath. In summer students wear long navy shorts. White socks and black lace up shoes complete the uniform. Both the polo and the track suit top bear the Rosamond insignia.

All items - including sunhats, can be purchased from the school office. Contact Liz if you have a query.

We encourage all Rosamond students to wear our uniform. They look terrific !





### CANTEEN:


Rosamond School does not run a Canteen at the moment.



### SCHOOL COUNCIL:


The School Council consists of parents, teachers and co-opted community members who work together to develop policy, advise the Principal, manage the school's resources and maintain and improve our buildings and grounds.

There are regular elections for vacancies for parent members on Council. School Council meets in the staff room on specified Thursdays during the year..



### PARENTS' CLUB:

This small but hardworking group of parents meets regularly **at school**. The club provides parents with the opportunity to work for the school, but also enables mums and dads to meet together and talk informally about issues of mutual or shared concern. **We would love to see you there!**



### SCHOOL TIMES.

The morning session commences at 9:00 am. School finishes for the day at 2.55 pm.

If you need to collect your child before 2.55 pm, you must either make a note in the Communication Book or ring the office to let us know.

**On arrival at the school parents must call in to the office.**



### TERM DATES FOR STUDENTS - 2013.

**Term 1:** January 29th - March 28th.

**Term 2:** April 15th - June 28th.


**Term 3:** July 15th - September 20th.


**Term 4:** October 7th - December 20th.

### CURRICULUM DAYS.


During the year there will be four pupil free days - which are allocated for staff development.

The first two of these days are Tuesday and Wednesday January 29th and 30th. We will notify you *at least two weeks in advance* of the dates of the remaining two days when students are not required to be at school.






**TELEPHONE CALLS TO TEACHERS:** During class times, teachers are unable to answer phone calls. If you need to speak to your child's teacher, you can do so before 9:00, after 2.55 or during the lunch break which is from 12:45 - 1:30 (if the teacher is not on Yard Duty).



**SICK CHILDREN:** Please keep your child at home if he/she is unwell. School is not a suitable place for children who are sick. If we ring you during the day and ask you to collect your child, please come straight away.



**SUNSMART POLICY:** During Terms 1 and 4, students will only be allowed outside to play if they are wearing a *suitable* sun hat. A baseball cap is now not acceptable as it offers no protection for the child's neck. Wide brimmed hats may be bought from the school for \$9.



**CHANGED CONTACT DETAILS:** Please let us know immediately when you move house or change your phone number .



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